



Let's Stop Waste at School Program (LSW)

Fact and Information Sheet

Are you a school administrator concerned about solid waste disposal costs? Are you an environmentally conscious teacher, parent, or student? The Hamilton County Recycling and Solid Waste District (District) wants to help your school set up a new solid waste reduction/recycling program or expand or improve your existing program.

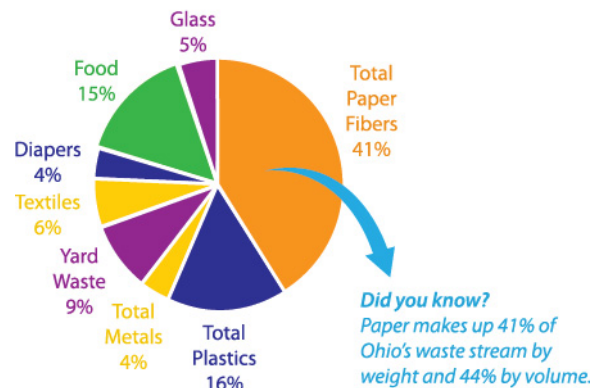
A representative from the District can come to your school and meet with principals, teachers, students, facility managers, custodians, and/or PTAs to help you assess your school's waste stream and determine what program is right for you. The District can also assist you in designing your program to have a minimal impact on custodians; educate staff, students, and parents; and generate school pride and enthusiasm for the program.

Once you have committed to starting a program, completed the Let's Stop Waste at School Registration Form and Worksheet, the District can provide the following services:

- Staff and faculty training
- Indoor recycling containers (based on availability)
- Classroom programs (low or no cost)
- Signage
- School assemblies (low or no cost)
- Solid waste related field trips
- Waste reduction consultation and services

For more information, contact Cher Mohring at 513-946-7737 or Cher.Mohring@hamilton-co.org.

Statewide Distribution of Major Components or Categories by Weight





**Let's Stop Waste at School Program (LSW)
2021 Registration Form**

School Name _____ **Grades** _____

LSW Coordinator Name _____

Principal Name _____

Building Manager Name _____

School Address _____ **Zip** _____

School Phone _____ **Coordinator Phone** _____

Coordinator e-mail _____

Student Enrollment _____

No. of Faculty/Staff _____

LSW Expected Start Date: _____

We, the LSW Coordinator, Principal and Building Manager, agree to support and implement the waste reduction program, supervise staff, and educate students to ensure the program runs properly.

LSW Coordinator Signature **Date**

Principal Signature **Date**

Building Manager Signature **Date**

Please return to Cher Mohring, Hamilton County Recycling and Solid Waste District
By Mail: 250 William Howard Taft Road, Cincinnati, Ohio 45219
By Email: Cher.Mohring@hamilton-co.org
By Fax: 513-946-7778

School Let's Stop Waste Activities

School: _____ Year: _____

Check all activities that apply to your school:

Recess is before lunch so students are hungrier at lunch and not in a hurry to go out and play.

School has "Waste-free Lunch" days.

School has a food share table (complete "Recycling Plan Worksheet").

School donates appropriate surplus food to a 501c3 charitable organization.

School has water bottle refill stations.

Cafeteria has a bulk milk dispenser.

Cafeteria is set up as "offer versus serve" so students can choose foods they prefer.

Cafeteria staff is aware that students are not required to take milk.

School does food waste audits.

Cafeteria uses reusable (*circle all that apply*): trays, silverware, plates/bowls, cups

"These Come From Trees" stickers are put on paper towel holders as a reminder to only use what's needed.

Restrooms have air dryers instead of paper towels.

School facilitates a uniform exchange program.

Staff is encouraged to save paper by reducing margin size, and printing double-sided.

Teachers are encouraged to allow students to submit assignments electronically.

There are designated areas for paper that has a blank side to be reused.

School recycles (complete "Recycling Plan Worksheet").

School composts (complete "Recycling Plan Worksheet").

Other:

Include additional pages if needed.

If you need assistance implementing any of these activities, we are here to help! Contact Cher Mohring at Cher.Mohring@Hamilton-Co.org or 513-946-7737.

Example Recycling Plan Worksheet

School: Three R's Middle School

Year: 2021

Material	Point of Collection	How collected (By Whom)	Who Moves Material to Pickup Location	Scheduled Pickup
Paper and Cardboard	Classrooms, administrative offices, teacher workrooms, teacher mailrooms	Placed in marked boxes (students, teachers, staff)	Green Team collects from classrooms and takes to recycling dumpster on Tuesdays	Recycling dumpster serviced on Wednesday
Cans, Bottles, milk/juice cartons, juice boxes	Cafeteria, gym, kitchen, sports field, staff breakroom	Place in designated recycling bins (students, teachers, staff, guests)	Custodians moved bags to single-stream dumpster daily	Recycling dumpster serviced on Wednesdays
Unopened, commercially packaged food; and whole, intact fruit	Cafeteria	Students place refrigerated items in cooler and fruit in basket on "Food Share Cart" for another student to take if they wish	At the end of lunch, Mr. Smith puts in 'food for donation' box in refrigerator daily	On Thursday, Mr. Smith takes everything in the "Food for Donation" box to ABC Food Pantry
Fruit and vegetable scraps, coffee grounds, leaves, shredded paper (as needed)	Cafeteria (during 3 rd grade lunch period only), teacher lunchroom, school lawn, office (as needed)	Cafeteria: students put fruit and vegetable scraps in to compost collection container Teacher lunchroom: staff puts coffee grounds into compost collection container Lawn: students bag fall leaves Office: saves shredded paper for compost as needed	Schedule set up for 3 rd graders to take turns emptying food scraps and coffee grounds into compost bin and cover with leaves or shredded paper daily 3 rd graders also take turns turning compost bin once a week	N/A
Printer Cartridges	Print Areas	Staff takes to office and places in designated box	Ms. Smith ships box to Cartridges for Kids when full	N/A

Recycling Plan Worksheet

School: _____

Year: _____

Material	Point of Collection	How collected (By Whom)	Who Moves Material to Pickup Location	Scheduled Pickup

Recycling Plan Worksheet

School: _____

Year: _____

Material	Point of Collection	How collected (By Whom)	Who Moves Material to Pickup Location	Scheduled Pickup